

ST MARY MAGDALEN, KNIGHTON

PAROCHIAL CHURCH COUNCIL

**Minutes of the meeting held at 7:30pm on
5 May 2022**

Present: Revd Matthew Gough (in the chair), Amanda Beck (Treasurer), Beryl Bonfield (Churchwarden), Sian Howard (Churchwarden), Michael Kirk, Andrew Oldershaw, David Palmer, Lorna Pollard, Judith Rudd and Nigel Siesage (Secretary).

Apologies for absence were received from the Vicar and Ida Stanyer.

The meeting opened with a reading from the Celtic Daily Prayer Book.

22/42 MUSIC COORDINATOR AND CHOIR DIRECTOR

With reference to previous minutes 22/3, 22/16 and 22/26, the PCC noted that there was agreement between the Vicar and the candidate on the remaining issues relating to the terms of the appointment. With regard to playing the organ at weddings and funerals, it was noted that the Music Coordinator would have first option to play, in accordance with normal practice, but that he would liaise informally with the Parish Administrator should he not be available.

The PCC agreed that a formal interview should now take place. The panel would consist of Revd Matthew, Amanda Beck and, in view of his specialist experience, James Gutteridge.

22/43 ANNUAL REPORT

The annual report for the APCM had been approved by circulation, and had therefore been made available to parishioners.

The PCC noted that Josh Crick de Boom had tendered his resignation from the PCC and there were therefore 5 impending vacancies on the PCC. The Parish currently made no appointments to the Deanery synod and Revd Matthew said that he would make more information available about the nature of the role.

22/44 PLACE OF PEACE

Sian Howard gave an interim report on responses received to the consultation on the plans for the place of peace in the churchyard. She would try to provide a summary on all the responses for the next meeting. It was suggested that it was unlikely to be possible to begin planting this autumn.

There was a brief discussion about the maintenance of graves in other parts of the churchyard.

22/45 CHILDREN AND FAMILIES PIONEER WORKER

Revd Matthew reported that members of the group preparing the job specification for this role included himself, Judith Rudd and Ida Stanyer. Some interest had been expressed by St Guthlac's in the development, and the PCC agreed that it would be beneficial to involve St Guthlac's in the discussions.

22/46 PARISH CENTRE

The Treasurer reported on adjustments to the pay of parish centre staff for cleaning. These would apply until the year end; the longer term arrangements could be addressed in the context of the more wide ranging review of the parish centre.

Andrew Oldershaw reported that he had spoken to the architect for advice on priorities and costs of some of the repairs and refurbishment previously identified as desirable for the centre.

22/47 PLATINUM JUBILEE

The PCC received a brief report on the progress of the arrangements for celebrating the Queen's platinum jubilee on Sunday 4 June.

22/48 REPAIRS AND MAINTENANCE

The following were noted:

- Notice Board: it was noted that, after seeking quotes, Revd Matthew had appointed a joiner to carry out necessary repairs to the main notice board on Brinsmead Rd.
- Wall by the lychgate: Mr Oldershaw reported that the council could identify a contractor to repair the damaged wall. It was understood that a faculty might be needed for this work; he was obtaining quotes and a specification in order to facilitate this.
- Repairs to benches: Sian Howard was obtaining quotes for the repair and repainting of various benches in the churchyard. It was felt that some work was also needed on the main west doors and a quote would be obtained for this.
- Sound system: it was agreed that Sian Howard should obtain a quote for improvements to the church sound system.
- Spire: Mr Oldershaw, Mrs Beck and Mr Britton had met the architect and contractors for the Spire project and carried out an inspection. A very small

amount of remedial work had been identified and final payment could now proceed.

- Roof and gutters: it was noted that some more slates were in need of attention; this would require scaffolding. The gutters had last been cleaned a year ago and it was time to check their condition.

22/49 MINUTES

The minutes of the meeting held on 5 April 2022 were received and (subject to the deletion of Mr Crick de Boom from the list of those present) approved.

22/50 SAFEGUARDING

There were no matters to report. The PCC noted the need for members to have up to date training, which was now available on line.

22/51 FUTURE BUSINESS

The following topics were identified:

- Sound system
- Place of Peace
- First Aid provision

22/52 APPRECIATION

The PCC placed on record its appreciation of the many contributions made by Mr Kirk and Mr Oldershaw to its work.

22/53 NEXT MEETING

The next meeting was scheduled for Tuesday 7 June.

The meeting concluded at 9.08 pm with Grace.

Chairman