ST MARY MAGDALEN, KNIGHTON

PAROCHIAL CHURCH COUNCIL

Minutes of a meeting held on
Tuesday 25 June 2026

Present: Revd Adrian Jones (Vicar; Chairman), Revd Cecilia Adjadje, Amanda Beck (Treasurer), Mick Gasper, Tabitha Fogg, Sian Howard (Church Warden), David Palmer, Nigel Siesage (Secretary), Ida Stanyer and Amanda Youngman.

Apologies for absence were received from Beryl Bonfield

The PCC reflected on Ephesians 4, 1-6.

26/35 MINISTRY EXPERIENCE SCHEME

With reference to minute 26/29, the Vicar reported that the candidate who had been mentioned at the last meeting as being possibly suitable for this parish had now withdrawn from the scheme. The Parish's continuing interest (without commitment) had been noted if other potential candidates became available.

26/36 STAFF PROCEDURES

The PCC received draft Staff Grievance and Staff Disciplinary procedures. It noted that any existing procedures had not been updated since 2009. The new procedures had been based on ACAS templates. Following discussion and the noting of some amendments in the interest of clarity, the PCC unanimously **resolved** that the revised procedures be adopted.

26/37 LONE WORKING POLICY

The PCC considered and welcomed a draft lone working policy and agreed that some amendments should be made before it was resubmitted for formal confirmation.

26/38 MINSTER COMMUNITIES

The Vicar reported further on progress of discussions about the establishment of the proposed 'Teal' minster community. Progress was being made on drafting the proposal for consideration by PCCs and the Diocesan committee not later than early October.

26/39 PARISH CENTRE

Mrs Beck reported on the progress of discussions with potential partner organisations on the repair/redevelopment of the Parish Centre. A meeting with representatives of the City Council was scheduled for the coming week. Quotes were being obtained for improvements to the toilets.

26/40 **CENTENARY OF THE DIOCESE**

The Vicar reported on the forthcoming celebration of the centenary of the Diocese, which would include a visit by the Archbishop of Canterbury to the diocese on 12 and 13 September. It was hoped that a photograph could be taken of the whole congregation after a service. It was suggested that a special service might also be arranged at St Mary's to celebrate the centenary.

The Vicar pointed out that the 150th anniversary of the establishment of the parish as a separate ecclesiastical parish would occur in August 2028 and this might be the basis of both celebrations and fund-raising activities.

26/41 **EVERYBODY IS SOMEBODY**

The Vicar presented the leaflet he had drafted outlining the ways in which people might contribute to the life of the church.

26/42 **ELECTORAL REGISTER**

The PCC welcomed the offer of Amanda Youngman to undertake the vacant role of Electoral Register Officer.

26/43 **MINUTES**

The minutes of the meeting held on 12 May 2026 were taken as read and approved with minor amendments.

26/44 **HEALTH AND SAFETY**

There were no new matters to report.

26/45 **SAFEGUARDING**

There were no matters for report.

26/46 **FUTURE MEETINGS**

August (subsequently arranged for 9.30 am 25 August) - Standing Committee (to consider 2027 Parish Contribution to the Diocese)
Tues 15th Sept -PCC
Tues 3rd Nov - PCC

Meeting closed at 21:10 with the Grace

Chairman