

**ST MARY MAGDALEN, KNIGHTON**  
**PAROCHIAL CHURCH COUNCIL**

**Minutes of the meeting held at 7.30pm on**  
**Thursday 5<sup>th</sup> September 2019**

**Present:** Revd Adrian Jones (Vicar) (Chairman), Angelica Amoroso, Revd Matthew Gough, Sian Howard, Michael Kirk, Rosalind Mathew, Andrew Oldershaw, Bob Rutland, Nigel Siesage (Secretary), Anne Squires, David Stanyer and Tanya Willis.

**Apologies for absence** were received from Mary Britton.

**19/65 Prayers and reflection**

The Vicar led the meeting in prayers and reflection on Luke 5.

**19/66 Review of Morning Worship**

As had been agreed when the Morning Worship service on the third Sunday of the month had been introduced, the PCC discussed the experiment, taking account of detailed statistics on attendance over the period. The data in themselves were not conclusive. The PCC noted that some established members of the congregation had expressed a strong preference for reverting to the established service pattern, but others had welcomed the change. There was some evidence that a small number of new worshippers were attending this service.

It was recognised that little effort had been made to publicise the new pattern of services and that this should occur before a permanent decision was taken. There were also further opportunities to modify the content of the service.

After further discussion, it was **resolved** by 11 votes to 0 with one abstention that the Morning Worship service should continue for a further 12 months, subject to further review. The Vicar and Mathew Gough would discuss the most effective way of publicising it using social and other media.

**Action** AJ, MG

**19/67 Quinquennial Inspection**

The PCC received and considered the reports of the Quinquennial Inspections of St Mary's church and of the Parish Centre, and the minutes of the Buildings Group for 29 August 2019. It noted that the reports confirmed the issues previously identified with regard to the condition of the spire and tower. Some other matters requiring attention in the church had also been identified, but these were neither major nor of greater urgency.

Although there were also some issues in the Parish Centre, it was reassuring to find that it was in reasonable condition for a building of its age and type. Nevertheless, there were large items - the roof and the condition of the toilets – both of which had previously been recognised.

The PCC **agreed** to adopt the summary of the recommendations in the QI reports as its priorities for addressing buildings issues. The Buildings Group would be asked to identify any other issues prompted by the reports, including disabled access, and to monitor and report on these.

**Action:** Buildings Group

#### 19/68 **Spire repairs**

The PCC received a report on the tenders received for the repairs to the spire and tower. These had been considered at a meeting on 29 August by the Buildings Group and the architect (Richard Brook of Peter Rogan Associates). The PCC accepted the recommendation of that meeting and **resolved unanimously:**

- a) that the tender from Midland Stone Masons (MSM) be accepted (subject to the funding issues stated below)
- b) that a faculty for the works be applied for from the Diocese.

The PCC reviewed the funding requirements in the light of the known cost of the project as reflected in the preferred tender. It confirmed that the aim should be to meet direct costs of £150,000 (excluding VAT) as follows:

Fund-raising (local and community)	£40,000
Reserves	£60,000
Grants (charitable and other funding bodies)	£50,000

Mr Bonnet would lead on preparation of applications to funding bodies. The PCC noted that £9,443 had so far been raised towards the £40,000 fund-raising target, with a number of other events in the pipeline. This was before the appeal had been formally launched for general donations.

#### 19/69 **Accounts**

Mr Stanyer presented accounts for the six months to 30 June 2019. There were no significant variations from budget.

#### 19/70 **Christmas services leaflet**

The PCC agreed to a proposal that the Christmas services leaflet should follow the pattern adopted in 2018, in collaboration with St Guthlac's. The estimated cost was £415, which would be shared pro rata with St Guthlac's. In addition, the cost of distribution in the St Mary's parish would be £80 per 1000. Distribution would take place between 25 and 29 November.

#### 19/71 **Baptism Policy**

With reference to minute 19/54, the PCC received a paper by the Vicar, setting out the proposed policy on baptisms and thanksgivings, taking account of the discussion at the previous meeting. The policy document (copy attached to the signed minutes) was unanimously approved.

**19/72 Eucharistic assistants**

The PCC approved the list of Eucharistic Assistants. It noted that there had been no additions since last year. It was agreed that the Vicar would speak to individual members of the congregation about the possibility of undertaking this role.

**Action:** AJ

**19/73 Minutes**

The minutes of the meeting of the PCC held on 9 July 2019 were taken as read and approved. The PCC reviewed the action list and agreed to a number of updating amendments.

**19/74 First Aid Training**

Mr Oldershaw had identified an organisation which would be able to provide first aid training. He would write a notice to appear in the parish newsletter seeking volunteers to receive training. Mrs Willis offered to be one of these. It was agreed that the Vicar would make enquiries of other churches to see if the cost of group training might be shared.

**Action:** AO/AJ

**19/75 Church dates**

The meeting noted the schedule of significant events to April 2020 and pointed out some additions. It was agreed that known social/fund-raising events should be incorporated.

**19/76 Safeguarding**

There were no new matters to report. The review of safeguarding policy previously mentioned (minute 19/60 refers) should if possible be scheduled for the next meeting.

**19/77 Health and Safety**

There was nothing to report.

**19/78 Sub-groups**

- a) Worship and outreach: the minutes of a recent meeting would be circulated separately
- b) Buildings: minutes of 29 August had been considered above (minute 19/68 refers)
- c) Spire Fund-raising: Mr Siesage gave a brief oral report.
- d)

19/79 **Parish Centre**

With reference to minutes 19/55 of 9 July, it was noted that the Vicar had discussed the request of the Pre-School with the proprietors, and their response/detailed proposals were awaited. Use of the Cottage Room was also being monitored.

19/80 **Next meeting**

The next meeting was scheduled for Wednesday 30 October. It was noted that this clashed with a rehearsal of Faure's requiem by the joint choirs in the church and thought should be given to an alternative venue for the meeting.

**Action:** AJ/NS

The meeting closed at 9:36 with Grace.

Chairman

