

ST MARY MAGDALEN, KNIGHTON

PAROCHIAL CHURCH COUNCIL

**Minutes of a meeting held on
Thursday 29 January 2026**

Present: Revd Adrian Jones (Vicar; Chairman), Revd Cecilia Adjadje, Kate Adams, Amanda Beck, Tabitha Fogg, Mick Gasper, Sian Howard (acting secretary), David Palmer and Ida Stanyer

Apologies for absence were received from Beryl Bonfield, Nigel Siesage and Amanda Youngman

The PCC reflected on Mark 4.

26/01 HEALTH & SAFETY - POLICY

The PCC reviewed a revised draft of the Health and Safety Policy, prepared by Mr Britton

It was suggested it might be amended to mention our commitments with regard to being a bronze award 'Eco-Church' i.e. sourcing products that are environmentally friendly and support sustainability. (See minute 26/03).

The policy could further discuss the door locking policy, especially while doing any lone work inside the church.

Salting and gritting might be mentioned in the severe weather section. There was a need to check the extent of our legal liability for maintaining church pathways. As we have a 'closed churchyard' are the Council exclusively responsible for the pathways?

The section on hazardous chemicals should be amended to show that only non-poisonous eco-chemicals are used.

The policy was accepted by the PCC, subject to consideration of the points above.

It was also agreed that to bring forward proposals to update First Aid training and the notices about trained members of the church.

26/02 PARISH CENTRE

Amanda Beck reported that the structural engineer had concluded that the timber framework was in satisfactory condition, but the roof needs checking more carefully, and Amanda has been working on getting quotes for this. The Buildings Group would also look at this.

It was noted that the new Preschool group were due to start on Monday 2nd February.

26/03 ENVIRONMENTAL STATEMENT

It had been suggested that a statement of intention would be useful (as at St Guthlac's) in order to underpin our Bronze award. PCC considered an approved a draft prepared by the Vicar.

26/04 CHRISTMAS SERVICES

PCC reviewed the 2025 Christmas services and agreed that they were successful. There were some welcome developments, such as a congregation of 55 for Midnight Mass, which had been on a trend of diminishing attendance.

These suggestions were made with regard to the main Christmas service leaflet:

- It should be delivered earlier.
- too much text
- a white background and red boldface text not easy to read especially for those with dyslexia or SEND.
- Royal Mail have a 'door-to-door' leaflet delivering service which is economic and offers reliability.

26/05 CORNERSTONE IN LEICESTER

This was a Webinar about how to increase parish giving organised by the new diocesan Giving advisor, Laura Taylor. Amanda had agreed to attend, and Sian also agreed to sign up.

26/06 SAFEGUARDING

Level 2 training exists on the Safeguarding dashboard and Wardens probably should do it. Adrian would add necessary events to the safeguarding dashboard using the flowchart supplied.

There were no specific safeguarding matters to report.

26/07 MINUTES

The minutes of the meeting of the PCC held on 13 November 2025 were taken as read and approved.

26/08 HEALTH AND SAFETY - ISSUES

With reference to a recent incident, it was that insulated blankets should be added to First Aid boxes, and a blanket and hot water bottle should be available in the Parish Office for emergencies.

The following specific concerns were noted:

- Uneven stones at North door

- Uneven surface of the non-tarmacked churchyard pathway which leads towards the lower memorial garden.

Both of the above had a bearing on the liability issue mentioned in minute 26/01

- A dip in the ramp leading to the Parish Centre

26/09 **FUTURE MEETINGS**

Tues 17th March - PCC (to consider the draft Annual Report) (subsequently amended to 24 March)

Sun 26th April - Annual Meeting (APCM)

Tues 12th May - PCC

Thurs 25th June - PCC

August (date to be determined) - Standing Committee (to consider 2027 Parish Contribution to the Diocese)

Tues 15th Sept -PCC

Tues 3rd Nov - PCC

The meeting closed with the Grace.

Chairman